



APPLICATION FOR EMPLOYMENT

POSITION APPLIED FOR:	Full Time:	Permanent:
	Part Time:	Seasonal:
	Casual:	

PERSONAL DETAILS

SURNAME:		FORENAMES:	
Permanent Address:.....		Temporary Address:.....	
.....		
.....		
County:..... Post Code:.....		County:..... Post Code:.....	
Telephone Number: Home.....		Work.....	
Date of birth:.....			
<i>For non-EEC only: Do you hold a current work permit for the UK?:</i>			
Do you have a current driving licence?.....			
Do you own a vehicle?.....			
Have you ever applied for a position with or worked for this company before? If yes, please give details:.....			
Please give details of any serious illness and/or medical treatment:.....			
.....			
Are you a registered disabled person?..... If yes, please give your RDP number:.....			
Please state the number of days you have been off work over the past twelve months through sickness or injury:.....			

GENERAL EDUCATION

Dates From / To	Name & Address of School	Examinations passed (State subject and level attained)
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

EDUCATION & TRAINING

Dates From / To	Name & Address of University/College	Type of Course	Qualifications Attained
.....
.....
.....
.....
.....
.....
.....
.....
.....
.....

PLEASE GIVE DETAILS OF THE FOLLOWING:

1	Membership of professional or technical associations:.....
2	Any other specialised training, knowledge or experience not covered in the above sections:.....
3	Principal interests and activities:.....
If offered the position, will you continue to work in any other capacity?.....	
If currently employed, how much notice is required by your present employer?.....	

.....

EMPLOYMENT DETAILS
(please state present or most recent employer first)

NAME OF EMPLOYER:

Address of employer:
.....

Dates employed: From To Position:.....

Responsibilities:.....
.....

Reason for leaving:
.....

NAME OF EMPLOYER:

Address of employer:
.....

Dates employed: From To Position:.....

Responsibilities:.....
.....

Reason for leaving:
.....

NAME OF EMPLOYER:

Address of employer:
.....

Dates employed: From To Position:.....

Responsibilities:.....
.....

Reason for leaving:
.....

REFERENCES

Please give the names and addresses of two/three referees. Where appropriate two should be from previous employers. No references will be taken up without the consent of applicant.

Name : Occupation:
Address:.....
Telephone:
Name : Occupation:
Address:.....
Telephone:
Name : Occupation:
Address:.....
Telephone:
Have you ever been convicted of a criminal offence? Yes <input type="checkbox"/> No <input type="checkbox"/> <i>(Declaration subject to the Rehabilitation of Ex-offenders Act 1974)</i>

DECLARATION

I confirm that the information given in this form is, to be best of my knowledge, true and complete. Any false information may be sufficient cause for rejection or, if employed, dismissal. I will advise East Sussex National of any changes in details as appropriate.

SIGNATURE:

DATE:

FOR OFFICE USE ONLY	
Job Title:	Reporting to:
Start Date:	Salary/Wage:
N° of hours per week:	Holidays:
REPORT FOR DUTY:	
Where:	When:

**EAST SUSSEX NATIONAL GOLF RESORT & SPA
LITTLE HORSTED, UCKFIELD,
EAST SUSSEX, TN22 5ES
Telephone: 01825 880088 Facsimile: 01825 880066
E-mail: polly.waters@eastsussexnational.co.uk**